

**Clarinda Community School District**  
**Regular Meeting**  
**Wednesday, October 14, 2020 at 4:00 PM**  
**McKinley Central Office and Zoom (Link found on district website under**  
**Menu – District Office – Zoom Link)**

**Agenda**

**1. Call to Order**

The President will call the meeting to order using the gavel if necessary. The President will request those with communication devices to either turn them off or place them on silent mode. This may be a good time to introduce any special guests.

1. A binder labeled Public Copy of Board Materials and containing board meeting materials is available for public review at the table at the side of the room.
2. A sign-in sheet is located at the table at the side of the room. All guests are asked to sign it to show attendance.
3. Meeting agendas are available for the public at the table at the side of the room.
4. Meeting agendas, materials, and minutes are also available on the district web page.

**2. Pledge of Allegiance**

The President will ask the members and audience to face the flag for the Pledge of Allegiance.

**3. Roll Call**

The President will ask for roll call.

**4. Audience to Visitors**

The President will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on agenda items prior to Board decisions/actions. Each community member wanting to comment to the board will be granted two minutes to speak. Please be prepared to give your name and address. The Board will listen to public comment and in accordance with district policy 213 and direct questions to the superintendent or the appropriate staff.

**5. Approval of Agenda**

If members have items to be added to the agenda, now is the time. If you have items that you want removed from the agenda, or removed from the Consent Agenda for discussion, make the request at this time. The President will call for a motion and second to approve the agenda.

**6. Consider Consent Agenda Items**

The President will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the President will call for the vote.

6.1 Approve Minutes of the September 23, 2020 Regular Meeting

6.2 Approve Minutes of the September 24, 2020 Special Meeting

6.3 Approve Bills

6.4 Approve Open Enrollment Requests for 2020-2021 School Year

In accordance with Iowa Code, administration recommends approving the open Enrollment requests. These requests are for the 2020-2021 school year.

Open Enrollment into the district 2020-2021: 1 from Shenandoah, eleventh grade (Jaymarian Session)

Open Enrollment out of the district 2020-2021: none

6.5 Approve Recommendation to Transfer for 2020-2021 School Year

Administration is requesting to transfer for the 2020-2021 school year. Please accept the following recommendations for transfer to meet district staffing needs:  
Curt Dow to head Middle School Wrestling Coach from Assistant Coach

## **7. Recognition and Reports**

The President will call for recognition and reports as identified on the agenda.

7.1 TLC Report

The TLC team will give its report.

7.2 ELO (TAG) Presentation

Mrs. VandenBosch will present.

7.3 Financial Reports

Mr. Pedersen will give his report.

7.4 Superintendent

Mrs. Bergman will give her report.

7.5 Board Correspondence

## **8. New Business**

8.1 Consider Approving the Morningside College Memorandum of Understanding

### **ACTION**

Morningside College would like to send teacher candidates to student teach and work on practicums in the district. As part of the paperwork requirement, the document needs to be signed and approved.

### **RECOMMENDATION**

Approve Morningside College Memorandum of Understanding

8.2 Consider Approving the Allowable Growth and Supplemental State Aid for Limited English Proficiency Program for the amount of \$22,107.44

### **ACTION**

If SBRC approves this request, it will increase the district's funding received for the Limited English Proficiency Program.

### **RECOMMENDATION**

Approve the request of the Allowable Growth and Supplemental State Aid for Limited

English Proficiency Program for the amount of \$22,107.44

8.3 Consider Approving the Purchase of Tools and Equipment for Industrial Technology from Grizzly Industrial Inc.

**ACTION**

The staff made a priority list of the tools and equipment that is needed in class. Grizzly Industrial Inc. issued a quote of \$21, 248.21. Perkins funds of \$15,830.00 will go towards the purchase.

**RECOMMENDATION**

Approve the purchase of tools and equipment for \$21,248.21 from Grizzly Industrial Inc.

8.4 Consider Approving the Purchase of Tools and Equipment for Industrial Technology from Acme Tools

**ACTION**

The staff made a priority list of the tools and equipment that is needed in class. Acme Tools issued a quote of \$26,354.09 but this includes tax of \$1724.10 which will be asked to be taken off since we are a school district.

**RECOMMENDATION**

Approve the purchase of tools and equipment for \$24,629.99 from Acme Tools pending removal of tax.

8.5 Consider Approving the Title IX Assignment Roles

**ACTION**

Title IX prohibits sex discrimination in educational programs. On February 26, 2020, the U.S. Department of Education announced new Title IX enforcement initiative at K-12 schools. This is intended to strengthen the abilities of schools to respond to all incidents of sexual harassment and assault. The effective date was August 14, 2020.

**RECOMMENDATION**

Approve Josh Porter for Title IX Coordinator, Cindy Opperman for Title IX Investigator, Denise Green for Title IX Decision-Maker, Allie Wellhausen for Title IX Appellate Decision Maker, and Nancy McKinnon for Title IX Record Keeper.

8.6 Consider Approving the Handicap Accessible Viewing Deck at the Football Field

**ACTION**

A plan has been drawn for a handicap accessible viewing deck on the north side of the home bleachers. It would consist of two tiers for handicap patrons and a family member during games, meets, and events. The Industrial Technology classes would construct it with the goal of completion by track season. The quote for the cost is \$10,220 but if the lumber prices are substantially higher, the board will be apprised of the cost.

**RECOMMENDATION**

Approve the building of the handicap accessible viewing deck at the football field.

8.7 Consider Approving Using EMC Underwriters Attorney for the Medicaid Billing Company Data Breach

**ACTION**

In September our Medicaid billing company, Timberline, notified us that they had encountered a security breach with its data. Mr. Pedersen has had meetings with EMC insurance underwriters attorney representation and Timberline CEO. He believes going with EMC is the best option because this will ensure that notices get sent to all required parties such as Local, Federal, and State agencies.

**RECOMMENDATION**

Approve using EMC underwriters attorney for the Medicaid billing company, Timberline, data breach.

8.8 Consider Approving Request for Modified Allowable Growth and Supplemental Aid for the 2019-2020 School Year Special Education Deficit

**ACTION**

As a standard practice, administration asks the board to consider approving the application for additional allowable growth and supplemental aid. In addition to the overall general operating fund budget, school districts monitor revenues and expenditures of the special education program and report annually to the Department of Education. Districts can spend more than they take in for special education, but the excess expense must be covered with general fund dollars. When the district reports a negative fund balance in special education, that state allows districts to recover the spending authority for those expenditures. For the 2019-2020 fiscal year, the district spent approximately \$421,107.42 (\$339,270.92 for 2018-19) more than receivable revenue and is approximately \$81,836.50 more than the previous year. The School Budget Review Committee (SBRC) will consider allowing recovery of the budget authority in October. Administration recommends approving the Request for Modified Allowable Growth and Supplemental Aid for FY20 Special Education deficit.

**RECOMMENDATION**

Approve request for Modified Allowable Growth and Supplemental Aid for the 2019-2020 school special education deficit of \$421,107.42.

8.9 Consider going into closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Iowa Code Section 21.5(1)(i)

**ACTION**

Under Iowa Code, Chapter 21.5, the reason for holding a closed session must be announced and entered in the minutes. A roll call vote must be taken, and the minutes must show how each member voted on closing the session.

## **RECOMMENDATION**

Board member moves that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

### **9. Meeting Announcements:**

Please note the schedule of meetings.

9.1 The next meeting is a work session on Monday, October 19, 2020 at 4:00 p.m. in the Board Room at McKinley and via Zoom.

9.2 The next regular meeting is on Wednesday, October 28, 2020 at 4:00 p.m. in the Commons at Middle School and via Zoom. The first part of the meeting will be a joint meeting with the City Council. The second part both boards will have their meetings – school board will remain in the Commons while the City Council will meet at City Hall.

9.3 Iowa Association of Schools Boards 75<sup>th</sup> Annual Convention, November 17-19, 2020  
This year the convention will be held online.

### **10. Adjournment**

The President will call for a motion and a second to adjourn the meeting.